



KANAWHA PUTNAM

EMERGENCY PLANNING COMMITTEE

Managing Our Risk Together

Board of Directors Special Meeting

March 30, 2016

Hosted by:

KPEPC

113 Lakeview Drive
Charleston, WV 25313

C.W. Sigman, Chair, reported that a special meeting of the KPEPC Board of Directors is being held to discuss the quotation for IT and telephone services for the KPEPC office from CITYNET. The KPEPC office is being required to separate their IT (server and internet) and telephone services from the American Red Cross.

We recommend the more cost efficient Lease Agreement from City Net which will be a \$1,000.00 payment upon setup with a monthly fee of \$405.00. This amount includes: On-going Server & Router Support, Internet, 2 Phone Lines, 1 Fax Line (no labor charges for any and all support), Free Web-Site Hosting with Minimal Charge for setting up the KPEPC Website.

After discussion, Tim McDaniel moved to accept the IT/telephone service agreement from CITYNET, servicing the KPEPC Administrative office; Keith Vititoe seconded the motion which unanimously passed.

There being no further business, the special meeting was adjourned at 11:30 a.m.