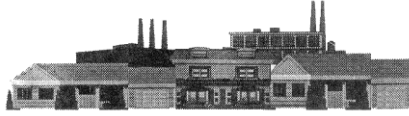


## KANAWHA PUTNAM EMERGENCY PLANNING COMMITTEE



*Managing our Risk Together*

---

### General Committee Meeting

May 31, 2017

Saint John XXIII Pastoral Center  
South Charleston, West Virginia

Krista Farley, Chair, called the KPEPC General Membership meeting to order at 12:00 p.m. David Hoge moved that the minutes of the March 29, 2017, meeting be approved; Mary Byrd seconded the motion and the minutes were unanimously approved as written.

Attendees introduced themselves and gave the name of their company / organization.

**Program:** Strategic National Stockpile Planning & Exercise

**Presenters:** Seth Staker, West Virginia Cities Readiness Initiative Coordinator-KCHD  
Janet Briscoe, Director Threat Preparedness & Epidemiology-KCHD  
Kanawha Charleston Health Department (KCHD)

Seth Staker provided the following presentation objectives:

- What is a Strategic National Stockpile
- Basic Plans for Anthrax and other Bioterrorism Events
- KCHD's Local Planning for these and other incidents
- Review results of KCHD's Full-Scale Medical Counter Measures Point of Dispensing Exercise

Strategic National Stockpile (SNS): Seth Staker reported on the Strategic National Stockpile (SNS) Planning Exercise. Seth stated that SNS is United States' national repository of antibiotics, vaccines, chemical antidotes, antitoxins, and other critical medical equipment and supplies. The SNS is in charge of federal assets that helps us manage a public health emergency managed by the CDC. There are pre-positioned pharmaceutical caches located across the United States to support quick deployment. These stockpiles can reach any location in the United States or its territories within 12 hours of the order to deploy.

Seth stated that the state of West Virginia Bureau of Public Health has a primary and backup facility which was activated and exercised in the last full-sale exercise. Planning for KCHD's community PODs takes the work and cooperation of many government agencies and other partners to be successful. County and City Emergency management, Law Enforcement partners,

Kanawha County Schools, EMS and many others make it possible. The security and traffic control components alone required to provide medications to all our populations is staggering.

KCHD's Full-Scale Medical Counter Measures (MCM) Point of Dispensing Exercise: Seth reported that the WV Cities Readiness Initiative MCM Full-Scale Exercise was held April 20, 2017. The KCHD Full-Scale exercise was held in conjunction with the WV Bureau for Public Health Center for Threat Preparedness and other partner agencies. The KCHD exercise was held at the Charleston Job Corps Center (CJCC) and tested many parts of the MCM, including how many people could be medicated in an hour. The CJCC staff and students acted as POD clients, KCHD staff, partners, and volunteers were able to test their ability to provide medication to the public at a high rate. This test is called a "throughput". Seth thanked the local volunteers and agencies for making this exercise a big success.

## **OFFICERS REPORTS:**

### **Chair**

**Krista Farley**

Krista Farley reported that she and C.W. Sigman have been very active in the long-term recovery efforts of the June 23<sup>rd</sup>, 2016 floods. The end of June will mark the one-year anniversary of the flood and several organizations and businesses will be commemorating the anniversary with various events.

### **Friday, June 23, 2017:**

- Clendenin Ministerial Association will hold events at Smith Food Fair-Testimonials, Gospel Concert, Food, & Prizes.

### **Saturday, June 24, 2017:**

- A church is delivering food to Herbert Hoover High School. Chicken to serve 600 people, Exhibits, Recognition of Recovery Groups.
- Highmark Blue Cross Blue Shield will commemorate floods at WV Power Park. Little League players and their families along the Elk River area, will receive free tickets and swag. Exhibits from recovery resources will be available. Clendenin Dairy Queen Owner, Mr. Hoyott will throw out the first pitch.

Krista Farley reported that on West Virginia Day, June 20<sup>th</sup>, the American Red Cross will be going to communities impacted by the floods in Kanawha, Roane, and Greenbrier counties, installing smoke alarms through their Home Fire Campaign.

There are many out-of-state volunteers (350) scheduled to volunteer in July through the Enact Program. These volunteers will be working on restoring/repairing homes in the Clendenin area, however, we still need local volunteers.

Additionally, Krista reported that on Tuesday, May 30<sup>th</sup>, Neighbors Loving Neighbors, the Mennonite Disaster Services, United Way of Central West Virginia, and the Rotary Club, dedicated and broke ground on the first of ten homes to be built in the Clendenin area.

Krista reported that the American Red Cross (ARC) is partnering with the WV State Fire Marshall’s office and Volunteer WV on *Get Alarmed West Virginia* that will run through the *Governor’s Day to Serve Campaign*, to be held throughout West Virginia from September 23 to October 14, 2017. We are looking for fire departments throughout the state to install free smoke alarms.

There is also a National ARC campaign called *Sound the Alarm, Save a Life*, September 23, through October 14, 2017. This campaign coincides with Fire Prevention Week. The goal is to install 100,000 smoke alarms during that time throughout the country including the 1 millionth alarm as part of the ARC Home Fire Campaign. The cities in West Virginia that have been selected are Charleston and Beckley. The goal is to install 800 alarms in Charleston and 750 alarms in Beckley.

**Vice Chair:**  
No Report.

**John Dearnell**

**Secretary/Treasurers Report:**

**Janet Briscoe**

Janet Briscoe reported that Jacque Gumm has been working on the 2017 KPEPC membership contributions. The contributions are coming in slowly and Jacque will be sending out a second request in June. Janet provided the membership with the KPEPC Financial Report through May 31, 2017.

**KPEPC Committees / Committee Chairs**

**Business, Membership & Community Outreach  
Communication Systems Committee**

**John Sikora  
Doug Hodges  
Nanci Keenan**

**Drill Planning, Exercise & Training  
Finance Committee  
Hazard Assessment, Planning & Mutual Resources  
Plan Implementation & Evaluation**

**Keith Hobbs  
Janet Briscoe  
Keith Vititoe  
Tim McDaniel**

**Business, Membership & Community Outreach**

**John Sikora**

John Sikora reported that he (National Weather Service) and Jacque Gumm (KPEPC) shared a booth at the 2017 WV Public Safety EXPO. John reported that participation was good with both the weather service and KPEPC providing brochures, information, and promotional items to the visitors. John stated that it was a very successful event.

**Communication Systems Committee**  
Not Present-No Report

**Doug Hodges  
Nanci Keenan**

**Drill Planning, Exercise & Training**

**Keith Hobbs**

Keith Hobbs reported that Region III & IV of the Hospital Association held their annual exercise April 27, 2017, and everything went well. There will be an after-action review meeting held in two weeks and Keith will provide that report to the committee. Keith thanked Seth Staker (KCHD) for his report on medical counter measures and Keith Vititoe with Kanawha County Schools, for completing lockdown drills at all the schools.

**Hazard Assessment & Planning/Mutual Resources**

**Keith Vititoe**

Not Present-No Report.

**Plan Implementation & Planning**

**Tim McDaniel**

No Report.

**ADMINISTRATOR’S REPORT:**

**Jacque Gumm**

Jacque Gumm was not present, Krista Farley reported that Jacque represented the KPEPC on the following:

- 2017 Safety EXPO
- So. Charleston Community Action Panel (CAP)
- Western CAP
- Working with C.W. Sigman and Matt Blackwood on the Unmanned Aeria Vehicle (UAV (drone) grant.
- Coordinating a tour with Reagent Chemical
- KPEPC 2016 Annual Report

**NEW BUSINESS:**

2017 Homeland Security Grants: David Hoge reported that earlier today the West Virginia Division of Homeland Security and Emergency Management (WVDHSEM) initiated a new process regarding the 2017 Homeland Security Grants. David stated that inquiries have been received from several people and we are in the process of replying to all of these inquiries.

Important Points:

1) WVDHSEM still has not received the Federal Grant Guidance, due to the continuing resolution issue with the federal government - so we continue to wait. We are aware that there are large funds that need to be pushed out by September 30<sup>th</sup>. We know that we will receive an urgent notice from the federal government that our application needs to be received immediately. We continue to work on a proposal collection process prior to the Guidance being released, to give each applicant as much preparation time as possible. However, once the Guidance is received, requirements may be changed, and applicants may need to fine-tune their information at the last minute.

2) The proposals are being collected through a survey monkey tool. The most important point to note is that the entire grant application does not need to be included in survey monkey tool. Only information detailing the project and projected costs need to be submitted, so that the review panel can review submissions quickly and include in the federal application. The proposals are

due Sunday, June 18<sup>th</sup> because the review process will begin Monday, June 19<sup>th</sup>. Any questions, contact David Hoge or Matt Blackwood.

Non-Disaster Program Grants: Todd Childers reported the Federal Emergency Management Agency (FEMA) will announce the open application period opportunity on Friday, June 2<sup>nd</sup> for their Non-Disaster Grant Programs. The open application period will run to 11:59 p.m. June 22, 2017. Non-Disaster grants cover the following programs: Emergency Management Performance Grants, Homeland Security Grant Program, Intercity Bus Security Grant Program, Nonprofit Security Grant Program, Tribal Homeland Security Grant Program, Transit Security Grant Program and finally, the Port Security Grant Program for which Todd Childers will serve as a point of contact. Detailed information including the Notice of Funding Opportunities can be found at: <https://www.fema.gov/preparedness-non-diaster-grants>

There being no further business, the meeting adjourned at 2:50 p.m.