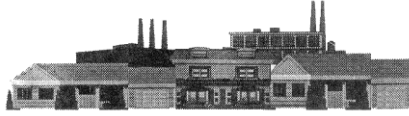


KANAWHA PUTNAM EMERGENCY PLANNING COMMITTEE



Managing our Risk Together

General Committee Meeting

July 26, 2017

Saint John XXIII Pastoral Center
South Charleston, West Virginia

Krista Farley, Chair, called the KPEPC General Membership meeting to order at 12:00 p.m. Bill Porterfield moved that the minutes of the May 31, 2017, meeting be approved; Keith Hobbs seconded the motion and the minutes were unanimously approved as written.

Attendees introduced themselves and gave the name of their company/organization.

Program: Call-To-Action Home Fire Campaign - Statewide Smoke Alarm Installation Project
Sound the Alarm-Save a Life
Governor's Day to Serve – Get Alarmed West Virginia

Presenters: Krista Farley, American Red Cross, Regional Communications Officer
Bob Sharp, Chief Deputy State Fire Marshall

Get Alarmed West Virginia: Krista reported that the American Red Cross (ARC) is partnering with the WV State Fire Marshall's office and Volunteer WV on *Get Alarmed West Virginia* as part of the *Governor's Day to Serve Campaign*. The WV State Fire Marshal will be recruiting volunteers to reach communities throughout West Virginia to hold installation events from September 9 through October 14, 2017.

Sound the Alarm - Save a Life: There is also a National ARC campaign called *Sound the Alarm, Save a Life*, September 23, 2017 through October 14, 2017. This campaign coincides with Fire Prevention Week. The goal is to install 100,000 smoke alarms during that time throughout the country including the 1 millionth alarm as part of the ARC Home Fire Campaign. The cities in West Virginia that have been selected are Charleston and Beckley. The goal is to install 800 alarms in Charleston and 750 alarms in Beckley. C.W. Sigman suggested that our volunteer organizations make sure that they actually install the smoke alarms for the recipients.

Krista Farley provided a slide presentation with alarming statistics. Every eight minutes, we respond to a disaster - the vast majority are home fires. Home fires kill more people in America annually than all natural disasters combined. Children and the elderly are the most

vulnerable populations. Seven people die in the U.S. home fires daily. That's why the Home Fire Campaign launched in 2014, have already made more than 390,000 households safer by:

- Installing Smoke Alarms
- Changing Batteries
- Helping Families Make Escape Plans
- Targeting High-Risk Neighborhoods

Bob Sharp thanked the ARC and all the volunteers who have helped with the installation of smoke alarms in our area. Bob stated that the State Fire Marshal's office has witnessed the reporting of unacceptable numbers of fire fatalities due to numerous preventable fire incidents. There has been an unacceptable loss of life to precious families, friends, and neighbors. We have to enlist partners from several organizations working together to help eliminate these tragedies.

Bob reported that as part of this year's *Governor's Day to Serve*, the State Fire Marshal's office is partnering with the ARC's *Sound the Alarm – Save a Life* initiative. We want to enlist fire departments, colleges and universities, churches, fraternal and community service organizations, and all who are willing to help.

Bob stated that this initiative will provide and install free smoke alarms to all residential households in need, as identified through canvassing efforts that will be conducted prior to the scheduled event time period. They are looking to serve as many communities as possible throughout the state, starting on the Saturdays of September 9, 16, 23, and 30, and then culminating with this initiative on October 14. Bob provided the website information for signing up to participate for this initiative at the state fire marshal's website at:

<http://www.firemarshal.wv.gov/Divisions/Fire%20Services/Pages/Get-Alarmed-WV%21.aspx>

And Contacts: Courtney Rosemond or Tim Rock, their public education staff at (304) 558-2191 or by contacting the ARC at 1-844-216-8286.

Bob Sharp also mentioned a Tap To Talk application (app) that was initiated in 2013. The app could be downloaded to almost every electronic device, enabling people with non-verbal communication skills to communicate with emergency responders in the event of emergencies. Bob stated that this was a unique tool but is no longer functional. Regina Mayolo of the West Virginia Assistive Technology Systems (WVATS) has reported that they are working to recreate Tap To Talk and the KPEPC members will be kept updated.

OFFICERS REPORTS:

Chair

Krista Farley

Krista Farley asked the membership for topic suggestions for upcoming KPEPC General Membership meetings. Krista stated that we would like to schedule programs for upcoming meetings for the remainder of this year, through 2018. We want to cover areas of interest to the membership and asked that suggestions be sent to her or Jacque Gumm.

Vice Chair:
No Report.

John Dearnell

Secretary/Treasurers Report:

Janet Briscoe

Janet Briscoe provided the membership with the KPEPC Financial Report through June 30, 2017. Janet reported that Jacque Gumm has been working on the 2017 KPEPC membership contributions and approximately 90 percent of the contributions have been received.

KPEPC Committees / Committee Chairs

**Business, Membership & Community Outreach
Communication Systems Committee**

**John Sikora
Doug Hodges
Nanci Keenan**

**Drill Planning, Exercise & Training
Finance Committee**

**Keith Hobbs
Janet Briscoe**

**Hazard Assessment, Planning & Mutual Resources
Plan Implementation & Evaluation**

**Keith Vititoe
Tim McDaniel**

Business, Membership & Community Outreach

John Sikora

Not Present-No Report.

Communication Systems Committee

**Doug Hodges
Nanci Keenan**

Not Present-No Report

Drill Planning, Exercise & Training

Keith Hobbs

No Report.

Hazard Assessment & Planning/Mutual Resources

Keith Vititoe

Keith Vititoe reported that Kanawha County Schools (KCS) has been updating training for all of their employees and all drill dates have been scheduled for the upcoming school year.

Plan Implementation & Planning (PIE)

Tim McDaniel

Tim McDaniel reported that his committee has been working with the Kanawha Putnam Health and Medical Disaster Planning Subcommittee Coordination of Health and Medical Response Efforts on the AAR of the 2014 flood response. The purpose of these reviews is to see how agencies work together in times of emergencies. Once results are obtained, the PIE Committee will review what changes/revisions might be needed to the Health and Medical (A06) Functional Annex to the Kanawha Putnam Emergency Management Plan. Tim will keep everyone updated.

ADMINISTRATOR’S REPORT:

Jacque Gumm

Jacque Gumm reported that she has been representing the KPEPC at the following meetings:

- So. Charleston Community Action Panel (CAP)
- Western CAP
- Metro 911 Board

- Kanawha Charleston Health Dept. (KCHD) Medical AAR/IP of June 2016 Flood Response meetings.

Jacque reported that she has been working on the following projects:

- KPEPC 2017 unpaid contributions
- Unmanned Aerial Vehicle (UAV/Drone) Grant with C.W. Sigman (WV Dept. of Military Affairs & Homeland Security).
- Finalized the KPEPC 2016 Annual Report and sent to be printed & bound, then distribute.

NEW BUSINESS:

Unmanned Aerial Vehicle (UAV) (Drone Grant):

C.W. Sigman reported that bids have been received for the UAV purchase-\$18,000 per unit including two days of training for 8 people. The emergency managers have reviewed and are ready to move forward. C.W. stated that the UAV grant is for \$150,000 and we plan to make these UAV's available to as many agencies as possible. It will be mandatory for the receivers of the UAV to complete the required training. Federal guidelines have to be followed for owners/operators of the drones.

Kanawha-Putnam Health & Medical Disaster Planning Subcommittee:

Krista Farley reported that there will be a subcommittee meeting following the KPEPC General Membership meeting, starting at 1:00 p.m. Janet Briscoe and Seth Staker will facilitate the meeting. The purpose of the meeting will be to review coordination of health and medical response efforts and assess community health and medical needs in the event of an emergency or disaster.

Greater Kanawha Valley Long-Term Recovery Committee:

Krista Farley reported that she and C.W. Sigman continue to work with the long-term recovery efforts of the June 23rd, 2016 floods. The recovery is still in progress and volunteers are trying to be recruited before winter weather approaches.

Homeland Security Exercise and Evaluation Program (HSEEP):

David Hoge reported that a Homeland Security Exercise and Evaluation Program (HSEEP) course will be held on September 19 & 20 at the Tri-State Fire Academy in Huntington. The course is free and registration is being managed through CourseMill (www.onlinetraining.wv.gov/dmapscm6). The course will focus on the skills and processes to develop, manage, and evaluate all kinds of exercises.

There being no further business, the meeting was adjourned at 1:00 p.m.