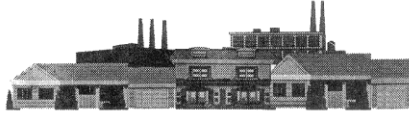


KANAWHA PUTNAM EMERGENCY PLANNING COMMITTEE



Managing our Risk Together

General Committee Meeting

February 28, 2018

Saint John XXIII Pastoral Center

South Charleston, West Virginia

Krista Farley, Chair called the KPEPC General Membership Meeting to order at 12:00 p.m. Matt Lyons moved that the minutes of the December 13, 2017, meeting be approved; John Sikora seconded the motion and the minutes were unanimously approved as written.

Krista Farley explained that at the beginning of a new year, there are changes in the KPEPC officers and committee chair persons. An election of officers for the KPEPC Board of Directors was held at the January 10, 2018 Board of Director's meeting. 2018 Executive Officers are: Tim McDaniel, Chair; John Dearnell, Vice-Chair; Krista Farley, Secretary/Treasurer. Officers will serve a term of one (1) year from January to December or until such time as their successor is appointed. The members were provided a list of 2018 KPEPC Board of Directors as well as a KPEPC Committees with Committee Chair assignments (attached). Krista encouraged members to participate by serving on a committee.

Attendees introduced themselves and gave the name of their company/organization.

Program: Preparing for the Spring Ahead

Presenter: Tony Edwards, Warning Coordination Meteorologist-NOAA/National Weather Service

Tony Edwards reported on the recent weather conditions in our area – the wettest February on record. Tony stated that the LaNina weather conditions are holding in the Pacific causing wetter than normal precipitation. Consensus forecasts have a 55% chance that La Nina will dissipate by March-May. Tony provided a slide presentation showing recent weather patterns and projections. He stated that projections are still showing wet weather and a potential for more severe weather outbreaks.

Tony stated that it is difficult to predict weather emergencies ahead of time. The best thing that people can do is be prepared. You may need to survive on your own after a disaster. This means having your own food, water, and other supplies in sufficient quantity to last for at least three days. Local officials and relief workers will be on the scene after a

disaster but they cannot reach everyone immediately. You could get help in hours, or it might take days.

Basic services such as electricity, gas, water, sewage treatment, and telephones may be cut off for days, or even a week or longer. Or, you may have to evacuate at a moment's notice and take essentials with you. You probably will not have the opportunity to shop or search for the supplies you need.

A disaster supplies kit is a collection of basic items that members of a household may need in the event of a disaster.

Some of the things you can do to prepare for the unexpected are assembling a supply kit or developing a family emergency plan. These preparations are the same for all types of hazards. However each emergency is unique and knowing the actions to take for each threat will impact the specific decisions and preparations you make. By learning about these specific threats, you are preparing yourself to react in an emergency.

Tony reported that West Virginians are no strangers to severe weather. In recent years, numerous West Virginians have died as a result of catastrophic flash flooding and lightning, and millions of dollars in property damage has occurred as a result of thunderstorm wind damage.

Since severe weather impacts every individual in every region of the state, March 5-9, 2018, has been declared Severe Weather Awareness Week across West Virginia. In response, the National Weather Service in partnership with the West Virginia Department of Homeland Security and Emergency Management and the West Virginia Broadcasters Association will share severe weather safety information throughout the week.

All West Virginians are encouraged to activate and practice their severe weather emergency plans during the Statewide Tornado Safety Drill set to take place at 10:00 a.m., Tuesday, March 6th.

Severe weather awareness and preparedness involves three steps:

1) **BE INFORMED** – Understand the types of hazardous weather that can affect you and your family and stay up to date on the weather forecast regularly at www.weather.gov or your favorite weather source. Get a NOAA Weather Radio and sign up for localized alerts from emergency management officials.

2) **PLAN AHEAD** – Build an emergency kit and develop a severe weather plan that considers all types of hazards and associated risks.

3) **TAKE ACTION** – When severe weather strikes, activate your severe weather emergency plan.

Tony invited the members to become a Weather-Ready Nation Ambassador (WRN) with the National Oceanic and Atmospheric Administration (NOAA) apply at

www.weather.gov/wrn/ambassadors. Any organization across all levels of government, businesses large and small, non-profit and non-governmental organizations, and academia can become a WRN Ambassador. For any questions or information, you can contact Tony Edwards at Tony.Edwards@noaa.gov.

OFFICERS REPORTS:

Chair

Tim McDaniel

Tim McDaniel stated that the KPEPC needs assistance and input from the membership and invited everyone to participate.

Vice Chair:

John Dearnell

No Report.

Secretary/Treasurers Report:

Krista Farley

Krista Farley provided the members with the Financial Reports through January 31, 2017. Jacque Gumm plans to mail out the KPEPC 2018 contributions letters in March.

KPEPC Committees / Committee Chairs:

Business, Membership & Community Outreach
Communication Systems Committee
Drill Planning, Exercise & Training
Finance Committee
Hazard Assessment, Planning & Mutual Resources
Plan Implementation & Evaluation

John Sikora/Marc Crouse
John Dearnell/John Sikora
Keith Hobbs/Keith Vititoe
Krista Farley
Matt Lyons
Seth Staker

Business, Membership & Community Outreach:

John Sikora
Marc Crouse

John Sikora stated that the committee identifies ways in which the KPEPC can assist businesses in Kanawha and Putnam counties in preparing for disaster. The committee develops and maintains procedures for notification of hazards within the community by holding and participating in drills, being involved in outreach programs i.e. WV Safety EXPO, DOW Safety Fair etc. John asked for assistance from the membership.

Communication Systems Committee:

John Dearnell
John Sikora

John Dearnell reported that the committee is going to try to get the monthly status checks online and get radios set up. John stated that he had contacted a couple of the plants, as well as Dave Erwin to coordinate programming the plant signals. Dave Erwin has the radios and will schedule a meeting with he and C.W. Sigman to complete the setup of the radio programming at the fixed facilities.

Drill Planning, Exercise & Training:

**Keith Hobbs
Keith Vititoe**

Keith Hobbs-Not Present.

Keith Vititoe reported that Kanawha County Schools conducted lockdown/active shooter drills at all 70 schools in the month of January and will have one more round of these drills for each school to complete. Each Kanawha County School has to conduct four of these drills per year. The teacher strike caused a postponement in our February drills so we will have to wait until late March to start again. The county-wide shelter in place drill scheduled for February 15th had to be postponed also due to the strike.

Hazard Assessment & Planning/Mutual Resources:

Matt Lyons

Not Present-No Report.

Plan Implementation & Planning

Seth Staker

Not Present. Tim McDaniels reported that revisions were complete on the Functional Annex-Health and Medical-A08. C.W. stated that during the flood of 2016, the EMS was taking care of people’s needs as well as taking care of people following the flood. C.W. Sigman explained the basic changes made to the annex. If there is a medical emergency or an incident with multiple injuries, the EMS will be in charge. Once the immediate medical emergency is over and we get into the aftermath, the health care community/department will be in charge.

MOTION: After discussion from the membership, Jeff Clark moved to accept the revisions of the Health and Medical Annex-A08; John Dearnell seconded the motion which unanimously passed by acclamation.

ADMINISTRATOR’S REPORT:

Jacque Gumm reported that she had been representing the KPEPC at the So. Charleston CAP and Western CAP meetings. She has updated the KPEPC website and is currently working to update the KPEPC membership. Jacque asked the members to advise her of any changes or updates needed from their organizations.

NEW BUSINESS:

Upcoming Health Care Community Drill: C.W. Sigman reported that a meeting is being held to discuss planning and details of an upcoming Health Care Community Drill. The hospitals, nursing homes, home health care agencies will be involved. C.W. stated that there is a need to provide training with the health-care community. During emergencies, there have always been issues and disconnects concerning emergency response with health care involving nursing homes and home health care agencies. The KPEPC will sponsor this upcoming drill which would include the health-care community, nursing homes, hospitals, WV Department of Health & Human Resources, as well as fire fighters/emergency responders.

Active Shooter Drill-Putnam County, April 24th: Frank Chapman reported that a work place active shooter drill is being planned for April 24th. Putnam County OES is partnering with the FBI being hosted by Toyota. Evaluators will be needed for this drill.

American Red Cross – Sound the Alarm Campaign: Krista Farley reported that due to hurricane relief/deployments in September, the American Red Cross had to reschedule their Sound the Alarm campaign to April 28 through May 13, 2018. Saturday, April 28th, Charleston will be a focus area. Krista invited volunteers from church groups and organizations to participate.

Meeting Adjourned: 12:50 p.m.