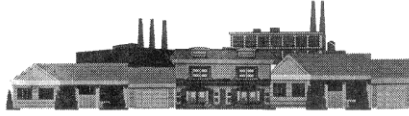


KANAWHA PUTNAM EMERGENCY PLANNING COMMITTEE



Managing our Risk Together

General Committee Meeting

July 25, 2018

Saint John XXIII Pastoral Center
South Charleston, West Virginia

Tim McDaniel, Chair, called the KPEPC General Membership meeting to order at 12:05 p.m. Krista Farley moved that the minutes of the May 30, 2018, meeting be approved; John Dearnell seconded the motion and the minutes were unanimously approved as written.

Attendees introduced themselves and gave the name of their company/organization.

Program: Overview of the Electronic Field Operations Guide for Interoperable Communications (eFOG)

Presenters: Roy McCallister, Threat Preparedness/Response Officer
WV Dept. of Agriculture

Roy McCallister reported that on behalf of the West Virginia Statewide Interoperable Executive Committee (WV SIEC), a new app has been developed for Apple and Android smart phones. The eFOG (electronic Field Operations Guide for interoperable communications) was developed from West Virginia's Tactical Interoperable Communications Plan and provides responders in the field quick access to a wide variety of communication information from local jurisdictions to state and federal entities. The app includes, maps, channel programming information, ICS information, marine signals and Ethernet information, just to name a few.

Roy stated that the eFOG initiative originated with the passing of House Bill 2759, Statewide Interoperable Radios Network (SIRN) Act, effective April 8, 2017, and is currently maintained by the WV Division of Homeland Security & Emergency Management (DHSEM). There is a Statewide Interoperability Executive Committee (SIEC) comprised of 23 members that meet monthly in Flatwoods, West Virginia. SIEC monitors the implementation and updates of policies, procedures, and operation of SIRN.

Each Homeland Security Region has one Regional Interoperable Committee (RIC), comprised of 18 different disciplines that use SIRN. The purpose of RIC is to provide

input to the SIEC on matters concerning the RIC's different disciplines. The SIEC, in turn, provides updated information to each RIC to be shared among the different disciplines. It is a 2-way communications sharing process.

For more information about eFOG you can contact the following:

- Dave Erwin – Kanawha County Metro 911 - daveerwin@kanawha.us
- Jim Mangus – Kanawha County Metro 911- jimmangus@kanawha.us
- Frank Chapman – Putnam County 911/EMA - fchapman@putnamwv.org
- Roy McCallister – WV Dept. of Agriculture - rmccallister@wvda.us
- Lisa Paxton – WV SIRN Business Manager - lisa.a.paxton@wv.gov
- R.C. Faulk, Mason County 911 - rcfaulk@masoncountyoies.com

Lisa Paxton, WV SIRN Business Manager reported on the 2018 WV Statewide Interoperable Conference to be held September 23-25, 2018, at Camp Dawson. The link for registration is <https://go.wv.gov/SIRN> . Lisa reported that the conference will provide valuable information and a great opportunity for networking.

Lisa Paxton reported on FirstNet which is a nationwide network that provides interoperable communications for the public safety community, enabling information sharing across disciplines and jurisdictions, and improved situational awareness. FirstNet will save lives by:

- Improving communications through an interoperable network
- Connecting responders in rural America
- Enhancing situational awareness in emergencies
- Giving public safety true priority
- Offering vital capacity for planned events, large crowds
- Delivering actionable data via innovative apps, devices
- Providing reliability and security when disaster strikes
- Ensuring coordinated response to man-made disasters
- Driving innovation in life-saving public safety communications technology

OFFICERS REPORTS:

Chair

Tim McDaniel

Tim McDaniel reported that the board is working on enhancing the KPEPC website, as well as improving our social media. Any suggestions that the membership has would be greatly appreciated.

Vice Chair:

John Dearnell

No Report.

Secretary/Treasurers Report:

Krista Farley

Krista Farley provided the members with the Financial Reports through June 30, 2018. KPEPC currently has \$72,245.62 in the checking account; \$85,734.59 in the reserve account. Krista

reported that the KPEPC has received 50,211.00 in 2018 contributions; leaving \$19,403.00 unpaid. Jacque Gumm will be sending out second request letters next week.

KPEPC Committees / Committee Chairs:

Business, Membership & Community Outreach
Communication Systems Committee
Drill Planning, Exercise & Training
Finance Committee
Hazard Assessment, Planning & Mutual Resources
Plan Implementation & Evaluation

John Sikora/Marc Crouse
John Dearnell/John Sikora
Keith Hobbs/Keith Vititoe
Krista Farley
Matt Lyons
Seth Staker

Business, Membership & Community Outreach:

John Sikora
Marc Crouse

John Sikora reported that he plans to initiate a quarterly newsletter to keep people abreast of what is going on in the organization.

Communication Systems Committee:

John Dearnell
John Sikora

John Dearnell reported that he is still looking for a replacement for the Hotline radio system. He has talked with Dave Erwin who has available hand-held radios that, once programmed, can be distributed to the plants. John stated that he and C.W. Sigman will distribute these radios once available.

Drill Planning, Exercise & Training:

Keith Hobbs
Keith Vititoe

Not Present; No Report.

Hazard Assessment & Planning/Mutual Resources:

Matt Lyons

Not Present; No Report.

Plan Implementation & Planning (PIE)

Seth Staker

Seth Staker reported that a motion was passed at the April 11th board of director’s meeting for the PIE Committee to review the Kanawha Putnam Emergency Management Plan (The Plan) by the end of 2018. Seth Staker reported that he will compile an overview of each section of the Plan for the board to review. Once completed, any updates or revisions will be brought to the KPEPC General Membership for approval.

EX-OFFICIO REPORTS:

C.W. Sigman, Director of Kanawha County DHSEM:

Threat and Hazard Identification and Risk Assessment (THIRA):

C.W. Sigman reported that THIRA is a program designed to keep a whole community prepared for all types of disasters and emergencies. The goal is: *“A secure and resilient nation with the capabilities required across the whole community to prevent, protect against, mitigate, respond to, and recover from the threats and hazards that pose the greatest risk.”*

C.W. stated that he will be sending out the risk assessment tool for everyone to complete and return. The information received from this assessment will help us identify vulnerable areas in Kanawha and Putnam counties, so that we can secure those weaknesses.

Unmanned Aerial Vehicle (UAV) Grant Status:

C.W. Sigman reported that the UAV grant was approved by the State of West Virginia Department of Military Affairs and Public Safety, Homeland Security State Administrative Agency, November 2016. As of this date, no equipment purchases have been approved by the state. C.W. suggested that before the grant funds expire, that perhaps training costs could be covered by this grant.

CSX Train Wreck: C.W. Sigman reported that he had talked with officials at CSX, discussing the recent train wreck in St. Albans. He will check with CSX to see if they would provide a presentation at our September 19th KPEPC General Membership meeting.

Frank Chapman, Director of Putnam County DHSEM:

Frank Chapman reported that he attended the WV State Police academy training class, July 9th and 10th. One of the classes held was “Building Whole Community Engagement through Local Emergency Planning Committees”. Frank stated that this particular FEMA class is taught all over the U.S. and he explained the KPEPC organization structure: the KPEPC Board of Directors handles business with the charge of six (6) committees; the membership has representation and buy-in from all the local agencies/businesses. The FEMA course instructors stated they had taught classes all over the U.S., in large cities, and never heard of a LEPC with such great representation in membership and as progressive as ours. They took the KPEPC website information and will be using it in their classes for examples of “GOOD PRACTICES” and a model of efficiency. They also said they will be contacting myself and/or Jacque about doing some video/audio interviews for future conferences that they will be teaching. This is a great accolade for the KPEPC and will generate outside interest for our LEPC.

ADMINISTRATOR’S REPORT:

Jacque Gumm

DOW Safety Fair-September 26, 2018:

Jacque Gumm stated that the next KPEPC General Membership meeting date will need to be changed from Wednesday, September, 26th to Wednesday, September 19th since she will be participating in the DOW safety Fair on the 26th.

WV SERC Grant:

Jacque Gumm reported that the KPEPC had received the 2018 SERC Grant application from the WV State Emergency Response Commission. The grant application is due July 30th and if approved will fund \$2,000 each for Kanawha and Putnam counties. The KPEPC is a non-profit that operates totally on voluntary contributions from its members and the annual SERC grant. This is great news since a 2017 SERC grant was not issued.

NEW BUSINESS:

National Weather Service – Weatherfest:

Tony Edwards, Warning Coordination Meteorologist from the National Weather Service reported that he was approached by NOAA to hold a Weatherfest in Charleston around April-2019. Tony explained that a Weatherfest is like a preparedness fair, involving many preparedness agencies in the area with their outreach equipment. These Weatherfests have been held throughout the U.S. and have generated interest and provided information to the community. It is a fun interactive program for kids, to generate interest in meteorology. Tony stated that plans are to get at least 500 kids from area schools to participate and complete courses to obtain a Young Meteorologist diploma.

Tony is looking for a suitable venue to hold the Weatherfest and will keep the KPEPC informed as planning progresses.

WVDHSEM Upcoming Training:

David Hoge from WVDHSEM announced the following scheduled training:

Homeland Security Exercise & Evaluation Program (HSEEP)
August 29 & 30
State Police Academy

Community Cybersecurity Exercise Planning
September 25 & 26
Canaan Valley Resort

All Hazard Preparedness for Animals
October 10
WV National Guard Armory, Moorefield

All Hazard Planning for Animal, Agricultural, & Food Related Disasters
October 11
WV National Guard Armory, Moorefield

Critical Decision Making for Complex Coordinated Attacks
December 4 & 5
The Highlands Conference Center, Triadelphia

All of these courses are free. Registration is available through, <http://www.onlinelearning.wv.gov/dmapscm6>. Each user must create an account and once in the system, all courses can be viewed under the Course Catalog.

Hepatitis A Outbreak:

Janet Briscoe, Director-Epidemiology & Threat Preparedness provided an update on the Hepatitis A outbreak in Kanawha and Putnam counties. Hepatitis A is people oral - transmitted person to

person and is a virus that attacks your liver. It started out in a lot of homeless and drug addicted populations. Janet stated these cases continue to increase in March and are in 18 counties of West Virginia and across 15 states. Currently we have 500 cases and 20-30 new cases a week. The virus can days 2 weeks to 50 days to be noticed. The slightest particle can infect a person. It is now a community outbreak. The Hep-A is a 2-part vaccine and it is recommended for everyone to get vaccinated.

No further business, the meeting was adjourned at 1:15p.m.