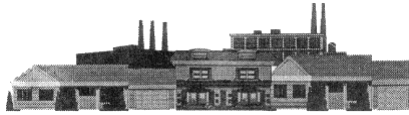


KANAWHA PUTNAM EMERGENCY PLANNING COMMITTEE



Managing our Risk Together

General Committee Meeting

September 19, 2018

Saint John XXIII Pastoral Center

South Charleston, West Virginia

Tim McDaniel, Chair, called the KPEPC General Membership meeting to order at 12:05 p.m. Eric Johnson moved that the minutes of the July 25, 2018, meeting be approved; David Hoge seconded the motion and the minutes were unanimously approved as written.

Attendees introduced themselves and gave the name of their company/organization.

Program: Safety Training at Regulatory Training Center

Presenters: Ryan Bremar, Safety Director, Kanawha County Schools

Ryan reported that the Regulatory Training Center (RTC) was established in 1994. The facility is a one-of-a-kind, non-profit safety training institute, owned and operated by Kanawha County Schools. The RTC's annual operating budget comes from course registration fees collected for safety training, certifications, ergonomic evaluations, and background check services that are offered to private industry. 100% of the proceeds provide financial support to improve safety and security in schools. In addition, safety training and evaluations are provided for Kanawha County School's personnel and vocational students, and some police and fire departments at no cost.

Ryan stated that RTC is committed to providing high-quality, innovative, and cost-efficient safety training. Every RTC course is designed to help manufacturer, contractors and small businesses, comply with OSHA, EPA, DOT, and other regulatory requirements. We offer an extensive variety of customized training programs and classes geared to industry and plant-specific required training. RTC provides training for contractors going into the local plants and businesses. We can also help to develop a training or ergonomics program based on the way you do business, provide employee assessments, and complete new hire orientations on your behalf.

Multiple courses are available in the RTC computer lab, covering topics such as walking and working surfaces, slips, trips, and falls, ARSC Lock-Out Tag-Out (LOTO), ARSC Respiratory Awareness, Lead Remodeling, Renovation, and Painting, Lead Awareness, and Rigging Awareness.

In addition to contractor safety training, safety and security training for Kanawha County Schools (KCS) is our utmost priority. Safety and Security training for the students is more about prevention, and giving children a better learning experience. Together with Keith Vititoe, who serves as the KCS Director of Security, they are responsible for the safety and security of approximately 4500 adults, 27,000 students, in a space of over 900 square miles. The safety and security department manages the door access systems, coordinate with the maintenance department on issues that need to be resolved to meet the guidelines for the WV Safe School Initiative, serve as main contacts for the Prevention Resources Officers, who are stationed in the schools, and they serve as security contacts for all of the administrators.

Ryan answered questions from the membership and stated that parents can feel confident that Keith Vititoe is protecting the schools and students. Keith’s job is 24-7 and he is dedicated to these students.

OFFICERS REPORTS:

Chair

Tim McDaniel

Tim McDaniel reported that the board is working on enhancing the KPEPC website, as well as improving our social media. Any suggestions that the membership has would be greatly appreciated.

Vice Chair:

John Dearnell

No Report.

Secretary/Treasurers Report:

Krista Farley

Krista Farley provided the members with the Financial Reports through August 31, 2018. KPEPC currently has \$91,414.68 in the checking account; \$86,214.70 in the reserve account. Krista reported that the KPEPC has received 59,762.00 in 2018 contributions; leaving \$9,152.00 unpaid. Jacque Gumm will be sending out second request letters next week.

KPEPC Committees / Committee Chairs:

Business, Membership & Community Outreach
Communication Systems Committee
Drill Planning, Exercise & Training
Finance Committee
Hazard Assessment, Planning & Mutual Resources
Plan Implementation & Evaluation

John Sikora/Marc Crouse
John Dearnell/John Sikora
Keith Hobbs/Keith Vititoe
Krista Farley
Matt Lyons
Seth Staker

Business, Membership & Community Outreach:

John Sikora
Marc Crouse

John Sikora was not present; no report.

Communication Systems Committee:

John Dearnell

John Sikora

John Dearnell reported that he is still looking for a replacement for the Hotline radio system. He has talked with Dave Erwin who has available hand-held radios that, once programmed, can be distributed to the plants. John stated that he and C.W. Sigman will distribute these radios once available.

Drill Planning, Exercise & Training:

**Keith Hobbs
Keith Vititoe**

Keith Hobbs reported that a table-top exercise was held at Thomas Hospital the previous week and the drill went well.

Hazard Assessment & Planning/Mutual Resources:

Matt Lyons

No Report.

Plan Implementation & Planning (PIE)

Seth Staker

Not Present; No Report

EX-OFFICIO REPORTS:

C.W. Sigman, Director of Kanawha County DHSEM:

Threat and Hazard Identification and Risk Assessment (THIRA):

C.W. Sigman reported that THIRA is a program designed to keep a whole community prepared for all types of disasters and emergencies. The goal is: *“A secure and resilient nation with the capabilities required across the whole community to prevent, protect against, mitigate, respond to, and recover from the threats and hazards that pose the greatest risk.”*

C.W. stated that all of the emergency managers are using the THIRA tool, because any purchase request for equipment has to comply with THIRA requirements. Brad Harley stated that if you need or deficiency, provide information and proof of this need.

WV DHSEM Radiological Emergency Preparedness Program:

Meghan Hutchinson, the State Agency Coordinator of Radiological Emergency Preparedness Program reported that the primary purpose of the West Virginia Division of Homeland Security and Emergency Management (WVDHSEM) is to provide coordination to assist local emergency managers and first responders to provide for the protection of life and property. During state emergencies, this division activates the State Emergency Operations Center to respond to and coordinate materials and assistance needed by local emergency services to protect lives and property. Local emergency management offices provide direct assistance to citizens. WVDHSEM provides assistance to local emergency management offices. The agency also coordinates the recovery efforts after the disaster with all responsible government agencies. After a federal disaster declaration, the WVDHSEM works closely with the Federal Emergency Management Agency to administer assistance programs.

In the event of a nuclear accident at Beaver Valley Power Station, the WVDHSEM will activate the State Emergency Operations Center. Other state, county, federal, and non-governmental agencies will staff the emergency operations center to provide accident assessment, traffic control,

monitoring, relocation, and health care capabilities. The EOC would also coordinate with appropriate agencies to fill any required resources for local emergency responders to effectively respond to an emergency. As appropriate, the Governor of the State of West Virginia may declare a State of Emergency for areas affected by any nuclear accident, which allows the authorization of the West Virginia National Guard and streamlines assistance from state and federal agencies to local jurisdictions. During a state of emergency, the WVDHSEM formally contacts the FEMA through the Governor of the State of West Virginia, to request federal assistance and the implementation of the Federal Radiological Emergency Response Plan. FEMA contacts federal agencies to assist in the response to the nuclear incident, including the U.S. Department of Energy, U.S. Nuclear Regulatory Commission, U.S. Department of Agriculture, U.S. Department of Health and Human Services, and Environmental Protection Agency. These agencies coordinate any assistance to local jurisdictions through the West Virginia Division of Homeland Security and Emergency Management. Finally, West Virginia decides on protective actions based on radiological conditions at the plant and off-site, as well as recommendations from Beaver Valley Power Station.

Meghan also reported that I-64 and I-79 are DOE approved transport routes for materials etc. a lot of times they transport medical waste etc. that has a nuclear component to it. Our program here is currently focused on the Beaver Valley Power Station but we have contacts and the ability to help connect local EMA's to resources on the federal level such as the RAP Teams. We can also help coordinate trainings such as Modular Emergency Radiological Response Transportation Training (MERRTT) and the technician side of that as well for first responders. Mr. Hartley and I are certified to teach the MERRTT Course. For more information, Meghan can be reached at Meghan.E.Hutchinson@wv.gov.

Frank Chapman, Director of Putnam County DHSEM:

No Report.

ADMINISTRATOR'S REPORT:

Jacque Gumm

DOW Safety Fair-September 26, 2018:

Jacque Gumm stated that the next KPEPC General Membership meeting date will need to be changed from Wednesday, September, 26th to Wednesday, September 19th since she will be participating in the DOW safety Fair on the 26th.

NEW BUSINESS:

Public Hearing to Review Kanawha Putnam Emergency Management Plan-December 3, 2018:

Jacque Gumm reported that the public is invited to review and comment on the Kanawha Putnam Emergency Management Plan, December 3, 2018, at 6:00 p.m. at the Kanawha County Commission Courtroom.

West Virginia American Water (WVAM) Table-Top Exercise – October 3rd:

Erica Pauken, Source Water Protection State Lead for WVAM reported that they will be hosting a tabletop exercise of their contingency plan October 3rd, 2018 from 12:00 p.m. until 4:00 p.m. at the WVAM Operations Center, 1600 Pennsylvania Avenue, Charleston.

WVDHSEM Upcoming Training:

David Hoge from WVDHSEM announced the following scheduled training:

Community Cybersecurity Exercise Planning
September 25 & 26
Canaan Valley Resort

All Hazard Preparedness for Animals
October 10
WV National Guard Armory, Moorefield

All Hazard Planning for Animal, Agricultural, & Food Related Disasters
October 11
WV National Guard Armory, Moorefield

2018 West Virginia SERC Conference
October 15-18
Camp Dawson, Kingwood

Critical Decision Making for Complex Coordinated Attacks
December 4 & 5
The Highlands Conference Center, Triadelphia

All of these courses are free. Registration is available through, <http://www.onlinelearning.wv.gov/dmapscm6>. Each user must create an account and once in the system, all courses can be viewed under the Course Catalog.

No further business, the meeting was adjourned at 12:45 p.m.