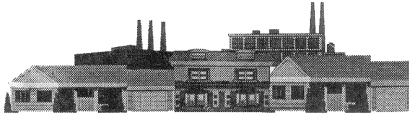


## KANAWHA PUTNAM EMERGENCY PLANNING COMMITTEE



*Managing our Risk Together*

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### General Committee Meeting

December 11, 2019

Saint John XXIII Pastoral Center

South Charleston, West Virginia

Tim McDaniel, Chair, called the KPEPC General Membership meeting to order at 11:55a.m. The minutes of the September 25, 2019, after a motion from Krista Farley and a second from Keith Hobbs the meeting minutes were unanimously approved as written.

Election forms were provided to the members we have one open position to fill on the board with Krista leaving, and one person eligible to be elected to the board Scott Smith. Votes were tallied and no one opposed Scott being elected to the board.

Tim welcomed everyone to our last meeting of the year. We are going to start by welcoming Scott aboard. That was quick and easy. However the preparation for this election was difficult. Attendance was an issue in 2019. Everyone is busy but Tim is encouraging everyone to attend meetings. There is attendance requirements to hold a board position and even a committee position. Only have to be in attendance of 3 meetings a year.

**Program:** Our speaker for the meeting was Chief Bill Moss and Lieutenant Chad Shaffer with the Dunbar Police Department. They presented on their new CERT Team.

#### **Chad Shaffer:**

Chad Shaffer 19 years in emergency service. Chief decided in 09 the community needed to get involved. As time went on we were able to obtain training to start a local CERT team. Practical for the first trained community CERT team will be December 28, 2019. The purpose of this training was to provide the community with the ability to help themselves and to help their neighbors.

[CERT IN ACTION VIDEO..](https://www.youtube.com/watch?v=KwV3e1Xfif0&t=657s) (<https://www.youtube.com/watch?v=KwV3e1Xfif0&t=657s>)

Quick overview. There are several CERT teams across the US. Typically in fire departments. There are even Teen CERT, we have had several instances here in Kanawha Co. Not a major issue but had they had the training it wouldn't have been more prepared. We currently have 27 members in our CERT Team. Fire fighter rehab, change air bottles, cool the firefighters down. They learn to use a fire extinguisher, they do a medical aspect, a search and rescue aspect,

psychology portion of it to hand the harder parts of it. Chad handed out a small handout. The team falls under FEMA, but mostly through volunteer WV. Citizens donated money to the CERT Team to supply backpacks to the members. If they want to help it doesn't matter, age, disability, everyone has a position within CERT.

Chief Bill Moss:

Thanked Brittany and Tim for the invite. We really started working on this in October. First class will graduate in in December. This in no way replaces fire and police. 20 hours of hands on program. These people fill in smaller level gaps in emergency.

Another class should start in the spring. South Charleston high teen cert. and another class in the fall.

Mayor Cunningham is a student in the first class. He is a studious student and keeps us on our toes.

Invited to the practical in December. They have 4 certified trainers at the Dunbar Police Department. Reach out to the police department or Brittany at the first of the year with interest in CERT training either personal or as a business.

Thanked CW Sigman for light rescue, thank Lieutenant Evans with medical components There is no costs to taking the course. There are eight lessons, we have been teaching them on Thursday nights. Couple hours long each night. With any ability. People cannot be in the field can stay at the trailer fill water bottles, file paper work, inventory. We have a new trailer that is completely mobile. So that we can help anywhere. 17 in class now but ten with prior training, 4 that are certified to train.

Shaffer- There is a rank structure built in so if something happens they know that they are not going to bombard the police or fire, there is a CERT commander. It helps as emergency services come in. You have a community coming together to where you can bridge that gap. Allowing for an increase in emergency services capability. They have colored vest so in the case of emergency they are above the normal citizen so the fire and police departments know that, so they know the capabilities of that particular person.

CW- add something, you are stop the old saying when in danger when in doubt run in circles and scream and shout. No these folks will know what to do and take action, eliminating the deer in the head light look. They can follow a check list. CW encourages everyone to do it.

Chief – Our current class the age is 70 and down.

Mayor Cunningham- The disaster after the disaster, it is trying to account for all of the resources used during that disaster. Properly trained CERT team members can assist in keeping track of the expenditures. If something were to happen within the community and the cert team was activated then those hours that the team is activated are accounted for in cost that can be paid back to the city.

The CERT team does have some knowledge of ICS training as well.

## **Officers and committee reports:**

**Chair Report:** We appreciate you guys being here. The more you know the better we are. We are going to run through all of our committee reports.

For the New Year we are planning on having a drill. We should have more information on that at the next meeting in February.

**Vice Chair Report:** No Report

**Secretary/Treasurer:** Other than general expenses, we did support and fund lunches at exercise for CW. That was the biggest non monthly expense we had out of our normal expenses.

**Checking/Savings:** \$50,869.20

**Reserve:** \$86,826.24

**Total:** \$137,695.44

**Business, Membership & Community Outreach:** Unsure of any new members yet this month. Tim stated we do have several membership applications that the board has not voted on yet, so it is working.

Communications working with Jeff Clark with metro is going to help me with the regular radio communication. Will gladly accept the help

**Communication Systems:** None

**Drill Planning, Exercise & Training:** Keith- exercise with West Virginia American Water will be performing an after actions report. Also region ¾ will be holding its south regional CST exercise in 2020. They also had a closed pod exercise.

**Finance:** None

**Hazard Assessment & Planning/Mutual Resources:** None

**Plan, Implementation & Planning:** Seth Staker no after action that we are aware of that news reviewed at this time. I will multiple close point exercise. Exercise held with Kanawha County with 30 agencies involved and around 200 state employees' involved at three locations. It went well the after action report is being completed as we speak.

**Kanawha County:** -CW thanked KPEPC for the support to our active threat response class a few months ago. We appreciated the support. It allowed us to stay on site, it was some of the best training that had been brought on site from Louisiana. We got to do some things on that training that you wouldn't normally be able to do. We also need to really start thinking about the active shooter annex. We presented the draft form to the school resource officers. We need to change our annexes for disease annex. We need to look at the state concept of operation to make sure that we are up to speed on that. And have we done a review of our plan? This year is about done. We need to have a review in that plan, we need to put in the minutes that we are going to review the annexes

**Putnam County:** None

**City of Charleston:** - Training with metro 911 center, Charleston fire/ems with rail cars. They are asked what we would do if one of those rail cars would go bomb. Active shooter annex, FBI's map we are on it, we have had two. One in Sherwood Forest, and the other at the Kanawha county board of education meeting with active shooter. We have them here. They happen. It can happen, Walmart, church, in the community. It does affect everyone in this room, it is a high risk low frequency event that is why we are reaching out to everyone in this room.

**Administrator:**

New yearly meeting schedule is out. I handed out paper copies but it is also available on our website. Please if you have any questions let me know. The meetings will now be held on the second Wednesday of each month with the exception of June, due to the room being unavailable. She hopes that everyone has a great holiday and it glad to see the great turnout today.

Old Business: None

New Business:

Meeting Adjourned: 1:05 p.m.